



**BID BULLETIN NO. 3**  
**For LBP-HOBAC-ITB-CW-20171012-01 (2)**

**PROJECT** : **LANDBANK Leadership and Development Center Building Construction**

**IMPLEMENTOR** : **Procurement Department**

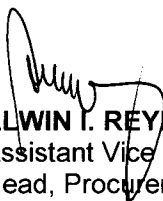
**DATE** : **February 28, 2018**

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The documentary requirements for the hiring of bored pile driving contractor (Annex E) shall only be submitted by the winning bidder.
- Section VI (Specifications) has been revised. Items 3.m to 3.q in the Checklist of the Bidding Documents have been deleted. Please see attached revised specified sections of the Bidding Documents.
- The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **March 8, 2018 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.

  
**ALWIN I. REYES, CSSP**  
Assistant Vice President  
Head, Procurement Department and  
HOBAC Secretariat

## Section VI. Specifications

Name of Project	Work Completion
<p style="text-align: center;"><b>LANDBANK Leadership and Development Center Building Construction</b></p> <p>Scope of works, works description, specifications and other requirements per attached Revised Terms of Reference for the General Contractor (Revised Annexes A-1 to A-5), and Terms of Reference for the Bored Pile Driving Contractor (Annexes E-1 to E-2), Bill of Quantities (Revised Annexes B-1 to B-18) and Materials Specifications (Annex D).</p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> <li>➤ Revised Terms of Reference signed in all pages by authorized representative/s of the bidder.</li> <li>➤ Revised List of Key Personnel Assigned for the Project with curricula vitae, photocopy of PRC IDs and board certificates and employment certifications.</li> <li>➤ List of at least two (2) completed projects with project cost which is equal to or higher than the ABC.</li> <li>➤ Complete list of projects undertaken during the last three (3) years.</li> <li>➤ Certificate of Inspection issued by the Head, Project Management and Engineering Department.</li> </ul>	<p>Five hundred seventy (570) calendar days after receipt of approved Building Permit or Notice to Proceed, whichever comes later</p>

**Conforme:**

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**Name of Bidder**

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**Signature over Printed Name of  
Authorized Representative**

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**Position**

## **Checklist of Bidding Documents for Procurement of Infrastructure Projects**

**Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.**

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form No. 7).
2. Duly notarized Omnibus Sworn Statement (sample Form No. 6)
3. Eligibility requirement
  - **Legal Document**
    - 3.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or
    - 3.b Class "A" eligibility documents as follows:
      - Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
      - Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
      - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
  - **Technical / Financial Documents**
    - 3.c Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form

No. 3). This form may no longer be submitted if bidder has no ongoing contract.

- 3.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract / purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form – Form No. 4)
- include all information required in the PBDs prescribed by the GPPB;
  - be supported by the notices of award and/or notices to proceed issued by the owner
  - the statement shall be supported by the Owner's Certificate of Final Acceptance or the Certificate of Completion and, whenever applicable, the Contractors Performance Evaluation Summary (CPES) Final Rating sheets, which must be satisfactory.
- 3.e Valid PCAB license with government registration.
- 3.f The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.g The prospective bidder's computation for its Net Financial Contracting Capacity (sample form No. 5)
- 3.h Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.i Revised Terms of Reference signed in all pages by authorized representative/s of the bidder.
- 3.j Revised List of Key Personnel Assigned for the Project with curricula vitae, photocopy of PRC IDs and board certificates and employment certifications.

3.k List of at least two (2) completed projects with project cost which is equal to or higher than the ABC.

3.l Complete list of projects undertaken during the last three (3) years.

**3.m. Certificate of Inspection issued by the Head, Project Management and Engineering Department.**

4. Bid security in the prescribed form, amount and validity period;

5. Organizational chart for the contract to be bid;

6. List of contractor's personnel with their complete qualification and experience data;

7. List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be;

**8. Revised Section VI – Specifications with conformity of bidder.**

9. Section VII – Drawings with conformity of bidder;

10. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):

10.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS;

10.b Income Tax Return for 2016 filed manually or through EFPS;

10.c Manpower schedule;

10.d Construction methods;

10.e Equipment utilization schedule;

10.f Construction safety and health program approved by the Department of Labor and Employment;

10.g PERT/CPM or other acceptable tools of project scheduling;

10.h Construction schedule and S-curve.

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form – Form No. 1)
2. Revised Bill of Quantities with bid prices
3. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid
4. Cash flow by quarter or payment schedule